

Memorandum

To: All 52 Week NUMA

From: Carol M. Hetman, Chief Human Resources Officer *Carol M. Hetman*

Re: 2019/20 Holiday Schedule for 52 Week Employees and Work Hours

Date: March 25, 2019

Please see the list below for the dates of the paid Holidays for the 2019/20 school year.

Independence Day:	Thursday, July 4, 2019
Labor Day:	Monday, September 2, 2019
Day before Thanksgiving:	Wednesday, November 27, 2019
Thanksgiving Day:	Thursday, November 28, 2019
Day after Thanksgiving:	Friday, November 29, 2019
Christmas Eve Day:	Tuesday, December 24, 2019 (½ day granted & ½ day for Veteran's Day)
Christmas Day:	Wednesday, December 25, 2019
New Year's Eve Day:	Tuesday, December 31, 2019 (½ day granted & ½ day for Veteran's Day)
New Year's Day:	Wednesday, January 1, 2020
Martin Luther King, Jr:	Monday, January 20, 2020
Presidents' Day:	Monday, February 17, 2020
Spring Holiday:	Friday, April 10, 2020
Memorial Day:	Monday, May 25, 2020

All fifty-two (52) week NUMA employees, during Summer Break (June 3 – August 9, 2019), Winter Break (December 23, 2019 to January 3, 2020) and Spring Break (March 30 to April 3, 2020), 3rd, 2nd and Swing shift hours may be adjusted.